

State of Illinois
Department of Central Management Services
Bureau of Personnel
Springfield, Illinois 62706

Supplementary Examination Announcement

SOCIAL WORKER II – 41412

Monthly Salary Range: \$3402 - \$5026

- Regular Test – No Option
- Option MC – Manual Communications Skills
- Option PO – Slavic (Polish) Speaking
- Option SS – Spanish Speaking

All selected options may be listed on one application.

General duties: A Social Worker II, under general supervision, performs professional social work services involving the application of social work theory, principles, techniques and practices in both the diagnosis and treatment/habilitation of children, adolescents and adults manifesting complex emotional, social, physical, and/or developmental disorders, and/or in the development of community-based resources for the aftercare of recipients. A Social Worker II may prepare social histories, provide individual and group therapy, and participate in crisis intervention. Duties are performed in an independent manner with only problem cases being referred to the supervisor or a more experienced Social Worker for assistance. Cases carried by incumbents in this class cover the entire spectrum of difficulty, including those of an advanced complexity level.

Minimum Training and Experience Required to Obtain Supplemental Questionnaire:

Requires Master's degree in social work (MSW) from a recognized college or university supplemented by one year of professional social work experience in the evaluation and treatment/ habilitation of mentally ill, developmentally disabled, or other disabled persons.

Experience cannot be accepted in lieu of the required MSW degree.

Some positions may require the School Social Worker Endorsement from the Illinois State Board of Education or licensure as a Social Worker by the Department of Professional Regulation (320 West Washington, Springfield, Illinois 62786).

When hiring from an open competitive list, candidates who are licensed clinical social workers may be preferred.

Test and weights: Training and experience evaluation (Supplemental Questionnaire) 100%. Candidates must meet minimum training and experience requirements; however the grade will be derived from the questionnaire.

Length of eligibility period: One year.

(Continued on reverse side)

YOU NEED NOT APPEAR AT A TEST CENTER FOR THIS EXAMINATION.

Send a completed application (CMS-100) to the Department of Central Management Services, Bureau of Personnel, Room 500, Stratton Office Building, Springfield, Illinois 62706. Your training and experience will be evaluated from your application.

The Supplemental Questionnaire will be mailed to you. ONLY one questionnaire needs to be completed if you are applying for Social Worker I, II, III, Regular, MC, or SS. The minimum requirements and scoring standards are different for each title, but the information required for all titles is on one questionnaire.

-----AN EQUAL OPPORTUNITY EMPLOYER-----

Option MC - Manual Communication Skills: At the time of the job interview, the eligible will be required to exhibit the ability to communicate effectively with the deaf by utilizing American Sign Language concepts and manual communication skills. Failure to exhibit these abilities will result in disqualification for this option.

Option PO – Slavic (Polish) Speaking: At the time of the job interview, the eligible will be required to exhibit the ability to understand and speak Slavic (Polish) and English fluently. Failure to exhibit this ability will result in disqualification for this option.

Option SS - Spanish Speaking: At the time of the job interview, the eligible will be required to exhibit the ability to understand and speak Spanish and English fluently. Failure to exhibit this ability will result in disqualification for this option.

Counties in which positions are established: Adams, Clinton, Cook (MC) (PO) (SS), DuPage, Kane (MC) (SS), Kankakee, Lake, LaSalle, Lee (MC), Livingston, Madison (SS), Morgan (MC), Randolph, Sangamon, Union, Will, Winnebago.

(PO) Indicates Slavic (Polish) Speaking Option is also established in that county.

(MC) Indicates Manual Communication Option is also established in that county.

(SS) Indicates Spanish Speaking Option is also established in that county.

Counties listed include all counties in which positions have been established, and does not represent immediate openings. This listing is based on information currently available and is subject to change.